

AGENDA
Northport Planning and Zoning Commission
Tuesday, June 8, 2021

- I. CALL TO ORDER** – Chairman
- II. INVOCATION**
- III. ROLL CALL** – Secretary
- IV. APPROVAL OF AGENDA**
- V. APPROVAL OF MINUTES** – May 11, 2021
- VI. VERIFICATION OF PROPER NOTIFICATION** – Secretary
- VII. VERIFICATION OF NO CONFLICT OF INTEREST** – Commission Members
- VIII. INFORMATION AT END OF AGENDA**
- IX. OLD BUSINESS**
 - a. **S-06-21PP Forest Glen Phase VII Subdivision** – Longleaf Engineering LLC requests preliminary Plat approval of a seven-lot subdivision consisting of 11.56 acres located at the end of Burks Parkway.
- X. NEW BUSINESS**
 - a. **A-4-21 Nancy Ware** – Requests annexation approval of .88 acres located at 10295 Jones Road.
 - b. **S-13-21PP Glen Crest Phase IV** – Longleaf Engineering LLC requests preliminary plat approval of approximately 14.1 acres located west of Highway 69 North, and South of Lary Lake Road.
Waivers: Setback requirements, 300’ minimum street radius and typical street section
 - c. **S-14-21PP Resurvey of Lots 42 & 43 Montgomery Farm** - Daren & Stefanie O’Neill requests preliminary plat approval of approximately 0.82 acres at Tab Drive in Montgomery Farm Subdivision. **Waivers:** Sidewalks
 - d. **S-15-21PP Glen Crest Phase V** – Longleaf Engineering LLC requests preliminary plat approval of approximately 14.1 acres located west of Highway 69 North, and South of Lary Lake Road.
Waivers: Setback requirements, 300’ minimum street radius and typical street section.
- XI. CITIZEN COMMUNICATIONS**
- XII. DISCUSSION**
- XIII. ADJOURNMENT**

Northport Planning and Zoning Commission Meeting Procedures

- Chairman will call meeting to order and proceed through all opening business (i.e. Roll Call through Verification of No Conflict of Interest)
- Chairman will proceed through each case as follows:
 - Staff will provide an explanation of the case
 - Applicant will be given an opportunity to address the commission
 - Chairman will open public hearing (for those items requiring same)
 - Members of the public wishing to speak will be allowed three (3) minutes each to address the commission.
NOTE: Large groups may wish to, but are not required to, appoint a spokesperson for the group in which case the Chair may grant them additional time to speak.
 - Chairman will then close the public hearing and give the applicant and/or staff an opportunity to comment on issues brought out during public comment.
 - Chairman will then ask for comments or questions from the members of the Commission.
 - The Commission members may make comments or ask questions of anyone present to clarify issues or provide additional information.
 - Chairman will then call for a motion, and a second on the motion.
 - A motion and second by any member is only a procedure used to bring the matter up for discussion and vote. A member making the motion or second may vote either for or against the matter
 - A roll call vote will be taken and the result of said vote will be announced.
 - Recommendations to the City Council, such as rezonings or annexations, may be approved by a majority of the members present and voting.
 - By Alabama Law, a subdivision matter must receive six (6) affirmative votes
- The above procedure will be followed for each case requiring a public hearing. Items not requiring a public hearing will be discussed amongst the Commission and action taken as is appropriate. (This includes “Other Business”, “Citizens Communication”, etc.)
- Upon completion of all business items the Chairman will call for a motion to adjourn, and conclude the meeting.