



City of Northport Home Occupation Application

All applications, plans, and supporting documents may be submitted by email to planning@cityofnorthport.org.

SUBMITTAL CHECKLIST

Completed Application

Deed Showing Proof of Ownership (if owner of property)

Signed Home Occupation Regulations Form

Notarized Letter from Landlord (if not owner of property)

Property Address: _____

Applicant Name: _____

Applicant Mailing Address: _____

Applicant Phone: _____ Applicant Email: _____

Check All That Apply: Applicant Lives at Above Address Applicant is Property Owner

Is there currently a home occupation operating at this address? Yes No

Will anyone not residing at the residence be employed? Yes: if yes, how many? _____ No

What specific types of services and/or products will you provide through the home occupation?

What materials, supplies, equipment, and/or vehicles will be used for the home occupation?

Where will the materials, supplies, equipment, and/or vehicles be stored for the home occupation?

How many off-street parking spaces are available at the residence? _____

BY CHECKING THIS BOX, I HEREBY AGREE TO THE FOLLOWING TERMS AND CONDITIONS:

The information contained in this document is true and correct and may be relied upon by the City of Northport. By typing my name and by checking this box, this acknowledges that I am bound by this document just as if I had signed the document rather than typed my name to this document.

Applicant Signature: _____ Date: _____

Office Use Only:	Parcel ID Number: _____	Permit Number: _____
Zoning District: _____	Comments: _____	
Approved By: _____	Date: _____	



City of Northport

Home Occupation Regulations Form

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Property Address: _____

Any building used for residential occupancy as a primary use may conduct a home occupation if the following standards are complied with in full at all times:

1. The home occupation will be clearly secondary and incidental to the use of the dwelling as a residence.
2. No more than 25% or 500 square feet of the total floor area (whichever is lesser) of the dwelling will be used for the home occupation.
3. The exterior appearance of the residence will not be altered from it's residential character in any way in relation to the home occupation or enlarged to accommodate business activity, and no accessory structure will be used for the purpose of operating the home occupation.
4. No signs will be used in relation to the home occupation, and there will be no visible evidence of the home occupation.
5. No more than two company/commercial vehicles will be parked at the premises at any time in relation to the home occupation, and at no time will the be company/commercial vehicles parked on the street or force the residences' vehicles to be parked on the street.
6. No more than one person not residing in the dwelling will be engaged in the operation of the home occupation.
7. No merchandise will be distributed to customers on the premises, and there will be no on-site service.
8. No materials, goods, supplies, or equipment will be displayed or stored outside on the premises in relation to the home occupation.
9. No dangerous weapons will be sold in relation to the home occupation.
10. No repair of any vehicles will occur on the premises in relation to the home occupation.

The undersigned hereby applies for a home occupation use at the above address in accordance with all regulations specified in the City of Northport Zoning Ordinance, as stated on this form.

Applicant Signature: _____ Date: _____