AGENDA
Northport Planning and Zoning Commission
Tuesday, September 11, 2018
6:00p.m.

I. CALL TO ORDER – Chairman
II. INVOCATION
III. ROLL CALL – Secretary
IV. APPROVAL OF AGENDA
V. APPROVAL OF MINUTES – August 2018
VI. VERIFICATION OF PROPER NOTIFICATION – Secretary
VII. VERIFICATION OF NO CONFLICT OF INTEREST – Commission Members
VIII. INFORMATION AT END OF AGENDA
IX. OLD BUSINESS
   a. S-30-18PP On Guard Storage Northport - requests preliminary plat approval for the On Guard Storage Northport subdivision, a commercial subdivision located at the southwest corner of Hwy 69 and Mitt Lary Rd. [REQUESTED TO BE POSTPONED]
   b. R-10-18 Eighth Street Properties - requests a rezoning from RS-SD (single family residential) to C-3 (General Commercial) on a parcel in the 2900 block of 18th street.

X. NEW BUSINESS
XI. CITIZEN COMMUNICATIONS
XII. DISCUSSION
XIII. ADJOURNMENT
Northport Planning and Zoning Commission
Meeting Procedures

- Chairman will call meeting to order and proceed through all opening business (i.e. Roll Call through Verification of No Conflict of Interest)

- Chairman will proceed through each case as follows:
  - Staff will provide an explanation of the case
  - Applicant will be given an opportunity to address the commission
  - Chairman will open public hearing (for those items requiring same)
  - Members of the public wishing to speak will be allowed three (3) minutes each to address the commission.
    NOTE: Large groups may wish to, but are not required to, appoint a spokesperson for the group in which case the Chair may grant them additional time to speak.
  - Chairman will then close the public hearing and give the applicant and/or staff an opportunity to comment on issues brought out during public comment.
  - Chairman will then ask for comments or questions from the members of the Commission.
  - The Commission members may make comments or ask questions of anyone present to clarify issues or provide additional information.
  - Chairman will then call for a motion, and a second on the motion.
    - A motion and second by any member is only a procedure used to bring the matter up for discussion and vote. A member making the motion or second may vote either for or against the matter
  - A roll call vote will be taken and the result of said vote will be announced.
    - Recommendations to the City Council, such as rezonings or annexations, may be approved by a majority of the members present and voting.
    - By Alabama Law, a subdivision matter must receive six (6) affirmative votes

- The above procedure will be followed for each case requiring a public hearing. Items not requiring a public hearing will be discussed amongst the Commission and action taken as is appropriate. (This includes “Other Business”, “Citizens Communication”, etc.)

- Upon completion of all business items the Chairman will call for a motion to adjourn, and conclude the meeting.