CODE COMPLIANCE FORM
FOR STOREFRONT BUSINESS

-Official Use Only-	
Project #	Receipt #
Received:	

This form must be completed by new and expanding businesses within the city limits of Northport. Businesses undergoing ownership changes and location changes are also required to complete this form. Please fill out completely; incomplete forms will not be accepted. The $30.00 inspection fee must be submitted with this form.

Business Name: _____ Anticipated Start Date: _____

Type of Business: _____

Physical Address: _____

Contact Person's Name: _____

Phone: _____ Email: _____

Please list the preferred dates and times for Building and Fire inspections of your business:

1) _____ 2) _____ 3) _____

Please answer the following questions about your business:

1) Will any additions, alterations or modifications be made to the building and/or site? ☐ Yes ☐ No
If yes, please contact the Northport Planning & Inspections Department at (205) 339-7000

2) Will this business prepare and/or serve food? ☐ Yes ☐ No
If yes, please contact the Tuscaloosa County Health Department at (205) 562-6900

3) Will this business serve alcohol for on-site consumption? ☐ Yes ☐ No
If yes, please contact the Northport Finance Department at (205) 339-7000

4) Will this business sell prepackaged alcohol for off-site consumption? ☐ Yes ☐ No
If yes, please contact the Northport Finance Department at (205) 339-7000

I UNDERSTAND THAT I AM NOT AUTHORIZED TO OPERATE MY BUSINESS UNTIL ALL INSPECTIONS ARE COMPLETE AND I HAVE PURCHASED MY BUSINESS LICENSE.

_____

SIGNATURE OF AUTHORIZED REPRESENTATIVE DATE

GETTING READY FOR YOUR FIRE INSPECTION

The following information is provided by the City of Northport to help prepare your business for the fire inspection that will be completed during the code compliance process.

STREET ADDRESS

- The numbers and letters that indicate the buildings address/suite must be marked with a minimum of 4-inch lettering or numbering and visible from the street.

EMERGENCY LIGHTS

- Emergency lighting must work properly and function during both normal and emergency power modes.

EXIT SIGNS

- Exit signs must be clearly visible and marked by a sign reading "Exit”.
- All exit signs must be illuminated while the building is occupied.

AISLES, WALKWAYS AND STAIRWAYS

- All areas leading to exits must be clear of storage and obstructions.

EXIT DOORS

- All exit doors must open easily from the inside.
- All exit doors must remain unlocked during business hours.

FIRE EXTINGUISHERS

- Access to a fire extinguisher rated at a minimum of 2A-10BC (minimum 10lbs) must be provided.
- Fire extinguisher locations cannot exceed a maximum of 75 feet travel distance from any area of the building.
- Mount fire extinguishers near exits when possible. Fire extinguishers mounted on a bracket cannot exceed a height of 5’ 5” from the floor to the carrying handle.
- Fire extinguishers must have been purchased new or serviced and tagged by a licensed fire extinguisher company in the last 12 months.

FIRE SUPPRESSION SYSTEMS (HOOD SYSTEMS)

- If equipped, the fire suppression system must be clean and in good operating condition.
- The fire suppression system must have been serviced and tested within the previous 6 months.

SPECIAL HAZARDS

- Safe clearances must be maintained between gas appliances and any combustible materials.
- Gas cylinders (Co2, Helium, etc.) must be stored in an upright position with protective caps in place and secured.