AGENDA
Northport Planning and Zoning Commission
Tuesday, June 12, 2018
6:00 p.m.

I. CALL TO ORDER – Chairman

II. INVOCATION

III. ROLL CALL – Secretary

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES – April 10 & May 8

VI. VERIFICATION OF PROPER NOTIFICATION – Secretary

VII. VERIFICATION OF NO CONFLICT OF INTEREST – Commission Members

VIII. INFORMATION AT END OF AGENDA

IX. NEW BUSINESS

a. **A-08-18 Sylvia Leal** requests annexation of approximately 1.6 acres located at 3522 38th St.

b. **R-08-18 Holly Nguyen** requests rezoning from residential to commercial of approximately 0.6 acres located at 3912 Hwy 43N

c. **S-17-18MP Mitt Lary Partners** request a master plan revision of the Bristol Park Master Plan, a residential subdivision located north of Mitt Lary Rd and west of Hwy 69N

d. **S-18-18PP Mitt Lary Partners** requests preliminary plat approval of Bristol Park Phase III, an 81 lot residential subdivision located north of Mitt Lary Rd and west of Hwy 69N
   Waivers Requested
   1. Horizontal curvature of roadway
   2. Maximum length of cul-de-sac
   3. Distance between stub-out streets

e. **S-19-18PP Pro-Built Construction** requests preliminary plat approval for the Summit Phase III, a 27 lot residential subdivision located off of Harper Rd
   Waiver Requested
   1. Distance between stub-out streets

f. **R-09-18 City of Northport** requests rezoning from commercial to office & institutional of approximately 4 acres located at 4286 Watermelon Rd

g. **S-20-18PP City of Northport** requests preliminary plat approval of the Hasson Center subdivision, a 4 lot subdivision located off of 12th Street
   Waivers Requested
   1. Sidewalks
   2. Half-street improvements
   3. Right-of-way width
   4. Abutting public street

h. **SP-03-18CU City of Northport** requests conditional use approval for a community center at the Hasson Center, located on 12th Street
X. CITIZEN COMMUNICATIONS

XI. DISCUSSION

XII. ADJOURNMENT

Northport Planning and Zoning Commission
Meeting Procedures

- Chairman will call meeting to order and proceed through all opening business (i.e. Roll Call through Verification of No Conflict of Interest)

- Chairman will proceed through each case as follows:
  - Staff will provide an explanation of the case
  - Applicant will be given an opportunity to address the commission
  - Chairman will open public hearing (for those items requiring same)
  - Members of the public wishing to speak will be allowed three (3) minutes each to address the commission. NOTE: Large groups may wish to, but are not required to, appoint a spokesperson for the group in which case the Chair may grant them additional time to speak.
  - Chairman will then close the public hearing and give the applicant and/or staff an opportunity to comment on issues brought out during public comment.
  - Chairman will then ask for comments or questions from the members of the Commission.
  - The Commission members may make comments or ask questions of anyone present to clarify issues or provide additional information.
  - Chairman will then call for a motion, and a second on the motion.
    - A motion and second by any member is only a procedure used to bring the matter up for discussion and vote. A member making the motion or second may vote either for or against the matter
  - A roll call vote will be taken and the result of said vote will be announced.
    - Recommendations to the City Council, such as rezonings or annexations, may be approved by a majority of the members present and voting.
    - By Alabama Law, a subdivision matter must receive six (6) affirmative votes

- The above procedure will be followed for each case requiring a public hearing. Items not requiring a public hearing will be discussed amongst the Commission and action taken as is appropriate. (This includes “Other Business”, “Citizens Communication”, etc.)

- Upon completion of all business items the Chairman will call for a motion to adjourn, and conclude the meeting.